



**WITT**  
*Photography · Wedding Planning & Design*

Witt Photography + Wedding Planning & Design  
**WEDDING PLANNING CHECKLIST**

*12+ Months*

- Have fun announcing your engagement!
- Choose a date (or up to 3 so you can be flexible).
- Talk budget and decide who is contributing what.
- Discover your wedding style. Explore Wedding magazines, Instagram, Pinterest, google, etc.
- Choose your wedding party: maid of honor, bridesmaids, best man, groomsmen, flower girl and ring bearer.
- Create a wedding website. Sites like: The Knot, Wedding Wire, Wix, Squarespace, all offer free wedding website designs.
- Get engagement ring insured and consider purchasing wedding insurance.
- Begin compiling a guest list. To keep everything organized its best to create a guest list spread sheet for you to go back and use through your planning process, with columns for contact info, addresses, RSVPs, gifts, and any other relevant info. (It may be hard but if you are planning a wedding on a tight budget, its best to start with reducing your guest list).
- Explore ceremony and reception venue options. Decide if you want to be close to home, or a little further out. Maybe a Destination location or something just up the road for convenience.

- Start assembling a team of wedding pros, research and ask plenty of questions. Wedding pros include but do not limit to: planner, photographer, videographer, caterer, florist, and musicians.
- Browse wedding dress and veil styles.
- Create wedding and style boards on Pinterest.
- Get engagement photos taken. Most Wedding Photographers do offer packages that include the wedding, engagements, and Bridals. Just be sure to ask.
- Start browsing Save the Date designs to find your favorite shape and size.
- Place your full Save the Date order
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## 10-11 Months

- Choose bridal party attire and accessories.
- Reserve ceremony and reception venues.

- Establish a healthy skin and wellness routine. Even a fitness routine if desired.

- Book officiant and check into premarital counseling.

- Research honeymoon destinations.

- Hire photographer, videographer, caterer, DJ/band, florist, and planner.

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- Finalize guest address list.

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- Mail your Save the Dates.

- Purchase wedding dress, veil and undergarments. (Its best to purchase soon so that you have plenty of time for alterations if needed.)

## 8-9 Months

- Find 3 hotels (at different price points) for out-of-town guests. Try and pick locations that are close to the reception for convenience.

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- Browse Wedding Invitation designs and coordinating stationery (Enclosures, Programs, Menu Cards, Thank You cards and Favors).

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- Refine and update guest address list as needed.

- Create gift registries at 2-3 national and/or online retailers. Creating a Honeymoon Fund is also an option.

- Begin planning honeymoon.



## 6-7 Months

- Hire ceremony musicians.
- Book transportation to and from venues.
- Purchase wedding bands.
- Decide on a date for the Bachelor and Bachelorette party or weekend.
- Order Thank You Cards (for bridal shower and gifts that arrive early).
- Explore wedding day hair and makeup styles.
- Meet with officiant to discuss plans for ceremony.
- Reserve rentals: chairs, linens, lighting, décor, etc.
- Choose dessert style and schedule tastings.
- Decide on groomsmen attire.
- Order Wedding Invitation samples if desired.
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## 4-5 Months

- Place your full Wedding Invitation order based on your favorite custom sample!
- Get with Florist and choose flowers for: wedding party, attendants, venues, cake, etc. (Its best to pick now to see what will be available, since flowers can be affected by season.)
- Schedule dress fittings.
- Book honeymoon flights and hotels.
- Book room for wedding night.
- Order wedding dessert/cake.
- Plan welcome baskets for out-of-town guests if needed.
- Prepare {play/do not play} lists for DJ/band.
- Finalize wedding guest list.
- Assemble rehearsal dinner guest list.
- Book rehearsal dinner venue.
- Order Rehearsal Dinner Invitations if needed.
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## 3 Months

- Finalize honeymoon plans and ensure all documents are in order.
- Plan ceremony and reception seating.
- Experiment with hair and veil with stylist.
- Finalize readers, readings, and music for the ceremony.
- Purchase: toasting flutes, serving pieces, guestbook, flower basket and ring bearer pillow.

- Finalize reception menu.
  - Order Menu Cards and Wedding Favors
  - Mail Wedding Invitations.
  - Decide and Purchase Wedding Favors
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## 2 Months

- Develop system for organizing RSVPs.
- Begin writing vows.
- Review ceremony details with officiant.
- Lay out the content for Wedding Programs.
- Apply for marriage license.
- Finalize seating arrangements.
- Finalize playlists with musicians.
- Finalize fittings for wedding party and parents.
- Create wedding day timeline and send to your vendors, officiant, and wedding party.

- Write out honeymoon itinerary for family at home.
  - Decide "Something Old, New, Borrowed, Blue."
  - Book spa and beauty treatments for you and your bridal party.
  - Book wedding day transportation.
  - Purchase gifts for Bridal Party and Family
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## 1 Month

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| <input type="checkbox"/> Call vendors to confirm date, times and location. | <input type="checkbox"/> Write Thank You notes as gifts are received.                         |
| <input type="checkbox"/> Confirm honeymoon reservations.                   | <input type="checkbox"/> Look for pet sitter/boarding options to cover wedding and honeymoon. |
| <input type="checkbox"/> Pack for honeymoon.                               | <input type="checkbox"/>  |
| <input type="checkbox"/> Pick up wedding rings.                            | _____   |
| <input type="checkbox"/> Confirm final plans with wedding officiant.       | _____   |
| <input type="checkbox"/> Attend Bachelor/Bachelorette party.               | <input type="checkbox"/>  |
| <input type="checkbox"/> Order Wedding Programs.                           | _____   |
| <input type="checkbox"/> Final dress fitting (with shoes & undergarments). | _____   |

## 2 Weeks

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|--|---|
| <input type="checkbox"/> Follow up with guests who have not RSVP'd.    | <input type="checkbox"/> Get final haircut and color.   |
| <input type="checkbox"/> Give final count to caterer.                  | <input type="checkbox"/> Delegate wedding day duties: gift table, guestbook, etc.             |
| <input type="checkbox"/> Update registries.                            | <input type="checkbox"/> Delegate someone to return tuxes, rentals and tend to wedding dress. |
| <input type="checkbox"/> Begin breaking in wedding shoes.              | <input type="checkbox"/> Send directions to wedding day limo/transportation driver.           |
| <input type="checkbox"/> Send playlists to DJ/band/ceremony musicians. |   |



# 1 Week

Prepare final payments to vendors and cash tips for service personnel.

Prepare wedding day emergency kit.

Give readers their scripts.

Get/Schedule spa treatments for you and the bridal party.

Check in with and give photographer and videographer your image and video requests.

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Lay out wedding clothes.

# The Day Before

*\*Enjoy this day of pampering, preparing, and pre-celebrating! \**

Deliver welcome baskets for out of town guests. (If needed)

Get to bed at a decent hour!

Get mani/pedi/massage.

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Attend wedding rehearsal.

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Have fun at the rehearsal dinner.

# Wedding Day

*\*Remember why you are here. You are about to marry the love of your life and celebrate your union with all the loved ones you both hold most dear. It will truly be one of the most incredible days of your life. Focus only on that, let us cover the rest. \**

Eat a good breakfast!

Relax, smile, and soak in every incredible moment.

Allow yourself plenty of time to get ready.

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Give wedding rings and officiant fee to best man.



# Beyond the Wedding

\*If you are going on a Honeymoon immediately following your Wedding, entrust a few people to carry out some of these tasks after you leave the reception. \*

Ensure tuxes and rentals have been returned.

Get new Driver's license, social security card and other forms updated with your new last name.

Return any other rentals or items you borrowed.

Order Personalized Stationery with your new last name.

Get wedding dress to preservationist or cleaners.

Check in with your Photographer and Videographer and enjoy your wonderfully documented memories!

Preserve florals or any items you may want memorialized.

Order and send Photo Thank You Cards (include a wedding photo if possible).

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And now...

Congratulations! You're officially Married! Time to enjoy a lifetime of Love.